

FCEG Board Meeting Agenda

August 18, 2022 at 6:00pm in Village Hall Room E

Mission statement: *"To promote, support, and improve cycling in Elk Grove"*

Directors present: **Dave S., Mike C., Lisa W., Lynn W., Kristin R.**

Directors absent: **Wayne O.**

Attendees: **Chris A.**

A. Call to order and approval of 7/21/22 meeting minutes: : 6:02 pm Lisa W., motioned, Mike C., seconded, All approved

B. Officer Reports

1. President (Dave)
 - a. **Lynn not seeking another term as secretary – Will help with transition**
2. Vice President (Mike)
 - a. **No update**
3. Treasurer (Lisa)
 - a. Current available funds (checking and PayPal): **\$10,815.49**
 - b. Recent income: **BWNR**
 - c. Recent expenses: **BWNR**
 - d. Approval of Treasurer Report: **Lynn W motioned, Mike C., seconded, All approved**
 - e. **Lisa asked all expense items needed for reimbursement be submitted to her by no later than 9/30/2022**
4. Secretary (Lynn)
 - a. Upcoming compliance tasks and deadlines:
 - i. ILSOS NFP Filing (due 9/1) **Completed. Lisa W filed**

C. Action Team Reports (Chair)

1. Busse Woods Bike Pit Stops (Kathy K): **Good. Lots of helmets have been given away**
2. Cycling Without Age (Sarah S): **A few rides**
3. Events and Volunteers (Dave S and Kim M):
 - a. Community Bike Ride on 9/18: **Route is 5 miles**
4. Group Rides (Darryl D and Ron S): **Review at end of season**
5. Membership and Communication (Lynn W and Kristin R): **Kristin has been sending out monthly newsletter and other communications as needed**
6. Sponsorship (Mike C and Wayne O): **Revamp for 2023**
7. Social (Lisa W): **After BWNR. Either fall or January 2023**

D. New Business

- a. October election: Vice president and secretary on ballot
 - i. Form committee: VP, other board member, member
- b. Develop policies: Conflict of Interest and Board Member Duties & Expectations

- c. Executive Session: **6:23 pm – 6:43 pm**
After Executive Session ended Dave S. made motion that “Neither directors, nor members of their household, are allowed to purchase tickets for raffles hosted by Friends of Cycle in Elk Grove” Lynn W., seconded, All approved

E. Old Business (owner – individual or Action Team (AT))

1. Fix-It Station at Busse Woods (Dave) **Might be installed before BWNR**
2. Outreach to boost Action Team involvement (Board and members)
3. Merchandise order with Life Behind Bars Cycling (Lisa and Lynn)
4. Proceeds from Busse Woods Night Ride ([LINK](#))
5. EGHS Cycling Club: awaiting more information from students (TBD)
6. FCEG rack card (Kristin and Dave)
7. Sales tax exemption (Lisa)
8. NW suburban advocate meeting (Events AT)
9. Bike scholarship (TBD)
10. Develop junior board member job description (Dave)
11. Outreach to D59 and D54 about bike education (Events & Volunteers AT)

F. Upcoming Events and Volunteer Opportunities

1. 8/23: BWNR Ride Leader Training
2. 8/25: BWNR Volunteer Check-in
3. 8/27: Busse Woods Night Ride
4. 8/30: Bicycle-Friendly Driver course at 7pm ([LINK](#))
5. 9/4: Bike the Drive
6. 9/17: Hometown Parade
7. 9/17: Bike Palatine’s Oktoberfest Ride
8. 9/18: EGV Community Bike Ride
9. 9/24: Busse Woods Bike Pit Stop
10. 10/12: Illinois Bike Summit in Champaign

G. Key Action Items from FCEG Strategy Meetings

- Develop schedule and tasks for membership campaign
- Develop communication approach (frequency of email, etc)
- Revise action teams to align with goals ([responses](#) to date)
- Integrate follow-ups and information sharing at all events, including group rides
- Choose top partners and develop elevator pitch related to collaboration
- Identify specific needs that we could pay someone to manage (newsletter, website, etc)
- Identify advocacy goals for 2022. Examples include:
 - Campaign to promote biking and walking for short trips (“Ditch your car day or week”)
 - Identify top 3 infrastructure projects included to EGV Bike Plan and share with EGV

H. Board Meeting adjourned: 6:52 pm Dave S, motioned, Kristin R., seconded, All approved

I. Member Participation / Q&A: